



Aid to the
Church in Need

ACN INTERNATIONAL

AID TO THE CHURCH IN NEED INTERNATIONAL (ACN)

is an international pastoral Charity of the Catholic Church, which supports the Church around the world, wherever it is persecuted, oppressed or in pastoral need. Funded exclusively by private donations, ACN supports over 5000 projects annually in more than 140 countries with a budget of around 100 million Euros.

ACN is also a pontifical foundation, directly answerable to the Holy Father and has 23 national offices engaged in fundraising in Europe, North and South America, Asia and Australia. Our International Headquarters are in Königstein, near **Frankfurt am Main, Germany**.

We are seeking, at the earliest possible opportunity, to engage a

HEAD OF SECTION (FULL TIME) for Latin America

Your duties

The work is varied and interesting: Latin America faces enormous political, social and economic challenges, yet at the same time the Catholic Church on this continent is alive, vibrant and growing steadily.

Part of your responsibilities will include the administration of an annual budget, regular trips to the countries of your section and welcoming our visiting project partners at our International HQ.

As Head of Section you will scrutinise the project applications according to our ACN guidelines, approve the funding and accompany follow up on these projects. You will also foster and maintain close contacts with our project partners in Latin America. Together with the Team Leader for Latin America, you will develop medium and long-term funding approaches and strategies and support the work of the communications department of ACN International with your expertise.

Our requirements

You will be a university graduate or have an equivalent education. You are fluent in spoken and written Spanish and or Portuguese. Additional foreign language skills, especially French, would be an advantage.

English or German are helpful for the daily communication inside the organization.

As Head of Section you should be flexible, open to working in an international team and loyal to your superiors and colleagues. A sound knowledge of the Catholic faith and a methodically way of working are assumed as a matter of course. As a Catholic Charity, we wish our employees to identify with the Catholic faith and values.

Why work with us?

Do you feel called to a meaningful career, a fulfilling and worthwhile activity for which you would enjoy coming into the office every morning? A mission in your life, in which your personal commitment and professional skills can directly support Christians and help to change their lives? And above all one to which your Catholic faith is central and through which you can live this faith in your professional life? Then perhaps you are the person we are looking for!

What else we can offer you

We offer an appropriate salary in accordance with the pay scale of the German Caritas Association (AVR), plus the usual social benefits relating to Church-based charities in Germany, Christmas bonuses and holiday pay, with flexible working hours and opportunities for professional training.

You will also have ample opportunity to nurture your spiritual life, especially by sharing, should you wish to do so, in the daily celebration of Holy Mass in our own house chapel and the occasional spiritual retreat.

Please send your application letter and CV to

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